

To be filled out by the authority

|             |           |
|-------------|-----------|
| Case number | Signature |
|-------------|-----------|

## Report change of address

If you have a permit for seasonal work and change accommodations during the permit period

Use this form if you are an employee with a permit for seasonal work and are changing accommodations during the permit period. You must also enclose a rental agreement or certificate from the landlord. If you sublet the accommodation, you must also enclose documents showing that the subletting has been approved by the landlord, the housing association or the rental board.

Please use a computer to complete the form – this will make it easier for us to process it. You can find more information about seasonal work permits at [www.migrationsverket.se](http://www.migrationsverket.se)

### 1. Personal details

|                       |   |
|-----------------------|---|
| Surname (family name) | First name(s)                                 |
| Citizenship           | Date of birth/Personal ID No. (YYYYMMDD-NNNN) |

### 2. Accommodation details

|  |   |
|--|---|
| Street address   | Postcode                                      |
| Place  | Number of rooms (including kitchen)           |
| Rent per month (in SEK)  | Accommodation surface area (in square metres) |
| Type of accommodation<br>(flat, house, weekend cottage, vacation home, caravan, private room(s) with access to common areas (e.g. hostels or dormitories)) |   |

|  |                              |                             |
|--|------------------------------|-----------------------------|
| Does the accommodation have continuous heating?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the accommodation have continuous access to hot and cold water for domestic purposes and hygiene? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the accommodation have drainage for waste water?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the accommodation have access to a toilet, sink and bath or shower?                               | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the accommodation have an electricity supply for household consumption?                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the accommodation have a stovetop, wash basin and refrigerator?                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the accommodation have access to a storage area?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is it possible to wash clothes in the property or nearby?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will you be living-in with someone? <sup>1</sup>   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will you be sharing accommodation with other tenants?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If yes, with how many persons will you be sharing accommodation?                                       |                              |                             |

<sup>1</sup> A person is living-in if they rent a certain part of a residence while the landlord lives in and uses the rest of the residence.

### 3. If your employer rents or provides the accommodation to you

|   |                              |                             |
|---|------------------------------|-----------------------------|
| Have you received a written copy of the rental conditions?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the rent be deducted directly from your salary?  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If the rent is to be deducted directly from your salary, have you given written consent for this? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

### 4. Other information

|  |
|--|
| <br><br><br><br><br><br><br><br><br><br> |
|--|

### 5. Signature

|   |              |
|---|--------------|
| I hereby declare that the information that I have provided is true and that I have not knowingly left out anything that may be of significance in the examination of the case and that I have read the information about the processing of personal data in the appendix. |              |
| Place and date  | Signature    |
| Telephone number  | Printed name |

## Appendix – Information on the processing of personal data

Note that this appendix shall not be sent in to the Swedish Migration Agency.

### General information

This information is provided to meet the information requirements pursuant to the EU General Data Protection Regulation (2016/679), hereinafter referred to as the “GDPR”.

### Processing of personal data

The Swedish Migration Agency processes personal data that you provide in the application and during the Swedish Migration Agency’s handling of the application. The Swedish Migration Agency processes personal data pursuant to the GDPR and the Swedish Migration Agency’s register statute, i.e., the Act on the Personal Data of Aliens (2016:27). The Act on the Personal Data of Aliens includes regulations that mean that personal data may be processed without you having to provide your consent.

### Swedish Migration Agency’s responsibility

Personal data is collected by the Swedish Migration Agency, which is the personal data controller and is responsible for the processing of personal data in the application and in the handling. There may be exceptions in case it is another authority or organisation that processes the personal data that you submitted to the Swedish Migration Agency.

### Processing of personal data at another authority or organisation

The personal data you submitted to the Swedish Migration Agency may also be processed at another authority (e.g., the Swedish Tax Agency or a municipality) or organisation, provided that they have the right to process the personal data. That authority or organisation may in these cases be responsible for the processing of personal data.

### Purpose of personal data processing

The Swedish Migration Agency processes your personal data for multiple purposes. The Swedish Migration Agency saves personal data in order for the application process to be carried out, i.e., processing a case concerning, e.g., a residence or work permit. This may also refer to automatic processing, including automatic decisions. The Swedish Migration Agency also processes your personal data to identify you, produce statistics, conduct registration, follow-up, plan, retrace decisions and release information to other authorities. Your personal data is also used in registers of applicants and in archiving at the Swedish Migration Agency.

### Checks

The Swedish Migration Agency will use the personal data for checks in registers, which are necessary to make a decision in the matter. This may involve, for example, checking if you are registered in the Schengen Information System (SIS) and if you appear in the Swedish register of suspects and criminal records (MR/BR).

## **What data**

The data the Swedish Migration Agency intends to collect and process include name, personal identity number, address, contact information and other information that is needed to process a case, for example. Depending on what the application concerns, photographs and fingerprints may also be processed.

## **Transfer of personal data**

After a review, your personal data may be released to those who need access to the information as a result of a legal obligation, a task of public interest, such as statistical information, or a task in connection with the exercise of public authority, where a processing of the information is necessary. The Swedish Migration Agency may forward personal information submitted if the Swedish Migration Agency is the wrong body for the information and it should be forwarded to the correct recipient. Transfer of personal data takes place in accordance with personal data or secrecy legislation.

## **Rights**

You have the right to obtain information from the Swedish Migration Agency on what data there is on you and you can request correction, transfer, deletion or restriction of your personal data.

The Agency's address is:  
Swedish Migration Agency  
601 70 Norrköping

Website address: [www.migrationsverket.se](http://www.migrationsverket.se)

Phone +46-(0)77-123 52 35

Registration number 202100-2163

If you request that your personal data be deleted, it is important to know that there are requirements that personal data shall be preserved according to national archive rules.

You can contact the Swedish Migration Agency's data protection officer at the address [dataskyddsbud@migrationsverket.se](mailto:dataskyddsbud@migrationsverket.se) if you have questions about the personal data processing. You also have the right to file a complaint with the Swedish Authority for Privacy Protection ([www.imy.se](http://www.imy.se)) if you believe that the Swedish Migration Agency is processing your personal data in an incorrect manner.